

**WEST (OUTER) AREA COMMITTEE**

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**Meeting to be held in Safety Central, Stanningley Road, Bramley, Leeds, LS12 3PL on  
Friday, 16th December, 2011 at 1.00 pm**

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**MEMBERSHIP**

Councillors

A Carter - Calverley and Farsley;  
J Marjoram - Calverley and Farsley;  
R Wood - Calverley and Farsley;

M Coulson - Pudsey;  
J Jarosz - Pudsey;  
R Lewis - Pudsey;

A Blackburn - Farnley and Wortley;  
D Blackburn - Farnley and Wortley;  
J Hardy - Farnley and Wortley;

Co-optees

Howard Bradley - West Outer Area Committee -  
Representing Young People  
Rev Kingsley Dowling - Farnley & Wortley

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**Agenda compiled by:  
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Civic Hall  
LEEDS LS1 1UR  
Tel: 39 51712**

**West North West Area Leader: Jane  
Maxwell  
Tel: 33 67858**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 14TH OCTOBER 2011</b></p> <p>To confirm as a correct record the minutes of the meeting held on 14<sup>th</sup> October 2011.</p>	1 - 8
8	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>APPOINTMENT OF CO-OPTES TO THE OUTER WEST</b></p> <p>To consider the report of the West North West Area Leader seeking approval for the appointment of a new Co-optee, the Rev. Paul Ayers from the Pudsey ward.</p> <p><b>(Council Function)</b></p>	9 - 12

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9	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>WELLBEING FUND BUDGET UPDATE</b></p> <p>To consider the report of the West North West Area Leader updating Members on the current amount of capital and revenue funding committed and available via the Area Committee Wellbeing Budget for wards in the Outer West area.</p> <p><b>(Executive Function)</b></p>	13 - 22
10	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>AREA PROGRESS REPORT</b></p> <p>To consider the report of the West North West Area Leader informing Members of progress against the Area Management work programme for Outer West Leeds and local contributions to Council priorities.</p> <p><b>(Executive Function)</b></p>	23 - 76
11	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>ANNUAL COMMUNITY SAFETY REPORT</b></p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) presenting the annual community safety report, providing Members with details of the community safety activity undertaken during the last 12 months. The report also provides details of crime data, making comparisons with previous years.</p> <p><b>(Council Function)</b></p>	77 - 96
12	All Wards;		<p><b>DEVELOPING A LOCALITY APPROACH BETWEEN LEEDS CITY COUNCIL SERVICES AND NEIGHBOURHOOD POLICE TEAMS/POLICE COMMUNITY SAFETY OFFICERS (PCSOS)</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods providing Members with an overview of progress to develop more joined-up working arrangements between locality based City Council services and Neighbourhood Police Teams/PCSOs.</p> <p><b>(Council Function)</b></p>	97 - 104

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13	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>UPDATE REPORT ON PUDSEY MARKET</b></p> <p>To consider a report of the Markets Service updating Members on current issues and opportunities facing Pudsey market and outlines future proposals to better promote the market.</p> <p><b>(Council Function)</b></p>	105 - 110
14	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>ENVIRONMENTAL SERVICES - UPDATE ON THE SERVICE LEVEL AGREEMENT</b></p> <p>To consider the report of the Locality Manager (West North West) providing an update on performance against the Service Level Agreement between Outer West Committee and the WNW Environmental Locality Team.</p> <p><b>(Executive Function)</b></p>	111 - 130
15	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>OUTER WEST AREA COMMITTEE BUSINESS PLAN</b></p> <p>To consider the report of the West North West Area Leader presenting an update on the work to date to develop and Area Committee Business Plan Action Plan.</p> <p><b>(Executive Function)</b></p>	131 - 142
16			<p><b>AREA CHAIRS FORUM MINUTES</b></p> <p>To receive the minutes of the Area Chairs Forum meeting held on 5<sup>th</sup> September 2011.</p> <p><b>(Council Function)</b></p>	143 - 148
17	All Wards;		<p><b>LOCALISM ACT 2011</b></p> <p>To consider the report of the Assistant Chief Executive, Customer Access and Performance providing a high level summary of the main elements of the Localism Act that will be of direct relevance to area committees and to provide an opportunity to debate and influence the way the Council implements the legislation.</p> <p><b>(Council Function)</b></p>	149 - 158

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18			<p><b>CAPITAL RECEIPTS INCENTIVE SCHEME REPORT TO EXECUTIVE BOARD</b></p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) making Area Committees aware of the report on the Capital Receipts Incentive Scheme that received approval at the Executive Board meeting on 12<sup>th</sup> October 2011.</p> <p><b>(Council Function)</b></p>	159 - 174
19			<p><b>LEEDS CITIZENS PANEL IN SUPPORT OF LOCALITY WORKING</b></p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) outlining the progress being made to create a new Citizens' Panel of 6000 residents who would be representative of population profiles at Area Committee level. The report also sets out how the new Leeds Citizens' Panel will be developed and managed, and seeks the Area Committee's views on the opportunities it presents for supporting local decision making.</p> <p><b>(Council Function)</b></p>	175 - 186
20			<p><b>FORWARD PLAN</b></p> <p>Copy attached.</p>	187 - 188
21			<p><b>DATES, TIMES AND VENUES OF FUTURE MEETINGS</b></p> <p>Friday 20<sup>th</sup> January 2012 at 1.00pm, Farsley Community Church  Friday 23<sup>rd</sup> March 2012 at 1.00pm, Swinnow Community Centre  Friday 18<sup>th</sup> May 2012 at 1.00pm, Venue tbc</p> <p><b>MAP OF TODAY'S VENUE</b></p> <p>Safety Central, Stanningley Road, Bramley, Leeds, LS12 3PL.</p>	